

SPEECH MAKING GUIDEBOOK

for the Speech Recital in Mother Tongue or Native Language of Those Who Are Connected to Foreign Countries

Let's make a speech manuscript in both your language and Japanese. Although you can write in either language, we encourage you to combine your language with Japanese. You don't need to translate all of the contents from one language to the other. Try to use natural expressions in both languages. Direct translation would be acceptable in case you have difficulty translating your first language into Japanese. Below are sample steps.

STEP 1 : Decide Speech Topic

First, decide your main speech topic.

Do you have any topic to talk about in front of people? Why do you want to talk about it? How is it important to you? We recommended that you write down all of them and choose your speech topic. There are some examples.

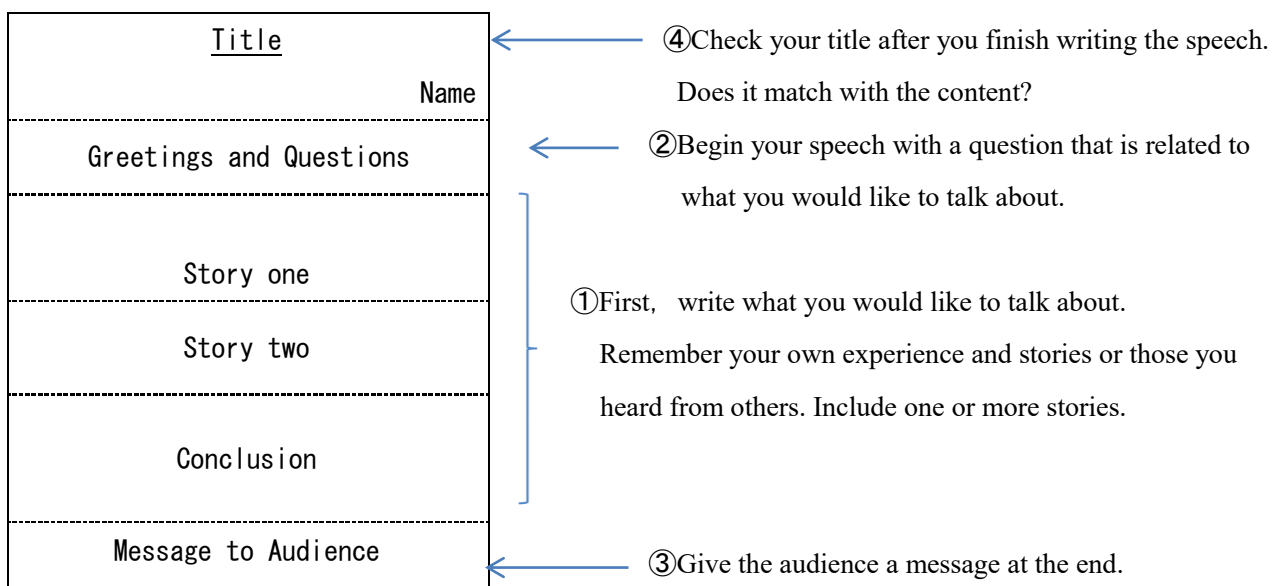
“The Culture of My Country and Japanese Culture” “My Family and Japan” “The Best Day of My Life”
“Message to My Juniors” “What I Have Learned” “My Dream” “My Friends” “My School”
“What I Like to Do”

It is recommended that you choose a main topic, and then decide the title of your speech.

STEP 2 : Prepare a Speech that Moved you

What things did you experience about the topic you would like to talk about? Remember the details that moved you. Use your own experience, stories that you heard from your family, friends, and teachers. Although one story is all right, more than two stories can make your speech more persuasive.

STEP3 : Write the Draft of your Speech Manuscript



STEP4 : Input by Use of WORD

Using the format, put your first language manuscript in parallel with its Japanese one.

Important: Be sure to keep the sentences in both languages parallel. Put them in the regulated format.

☆Put your manuscript on one page. Free to change font size.

① Title (Native Language, center)	② Name (Align Text Right)
③ Body (Align Text Right)	

④ Title (Japanese, center)	⑤ Name (Japanese, Align Text Right)
⑥ Body (Japanese, Align Text Right)	

Judgment policy

[judges' prize]

Regarding to the accuracy of your speech towards the criteria listed down below, the judge's prize will reward the more accurate speech.

The D day, you will be evaluating in regards of the bellowing points.

- The theme of your speech can be share and relate by a lot of peoples
- The message you try to share is clear and easy to understand
- Your speech will not only be a list of things who happened to you, but it will also be about your own thoughts about those things.
- Your speech should not be only about the past, but it should also be about the future and how can the stuff you will relate can evolve.
- You also be judge about your capacity to face every member of the jury and the audience, conveying your will of sharing a message, your opinion.

[audience' s prize]

By a vote the audience will choose a candidate she wants to reward.